

# Franklin Borough School

50 Washington Ave. ~ Franklin, NJ 07416  
Phone: 973-827-9775 ~ Fax: 973-827-6522

John R. Giacchi  
Chief School Administrator

Barbara A. Decker  
Business Administrator  
Board Secretary

October 22, 2018

Dear Franklin Borough School Families,

Please join us on Wednesday, October 31<sup>st</sup> for the annual Franklin Borough School Halloween Parade!

## Schedule

Students will follow the schedule listed below:

- **Preschool - 4th Graders:** At 1:30 p.m., students in preschool – 4<sup>th</sup> grade will parade around the bus lane in their Halloween costume. After the parade, preschool – 4<sup>th</sup> grade students will return to their classroom.
- **5<sup>th</sup> – 8<sup>th</sup> Graders:** Students in 5<sup>th</sup> – 8<sup>th</sup> grade will follow their regular class schedule.

## Costume Guidelines

All school dress code guidelines apply. Additionally, weapons and other accessories that go with costumes are **NOT** permitted; please **DO NOT** send these in with your child.

- **Preschool - 4th Graders** must bring their costume to school in a separate bag. Students will have an opportunity to change into their costume prior to the start of the parade. Adhering to these guidelines will help to maintain an appropriate learning environment throughout the morning.
- **5<sup>th</sup> – 8<sup>th</sup> Graders** may wear a costume if they wish. However, the costume must not be disruptive to others or the instructional environment. Additionally, students cannot wear face makeup or accessories that block their face, such as a mask.

## Sign-out Procedures for All Students

Halloween is a fun and busy day at Franklin Borough School. To ensure the safety of all students, any child who leaves school early on Halloween must sign out in the main office **no later than 12:45 p.m.**

## Inclement Weather


In the event of rain, the parade will take place in the main gymnasium. Families may access the gymnasium through the glass doors near the auditorium. Below is the rain schedule, if necessary:

- 1:00 – 1:20 p.m.      Preschool, First and Second Grade
- 1:30 – 1:50 p.m.      Third and Fourth Grade

*We look forward to a SPOOKTACULAR day!*



Regards,

  
John R. Giacchi,  
Chief School Administrator